UNITED STATES BANKRUPTCY COURT MIDDLE DISTRICT OF LOUISIANA	
In re: Debtor(s).	CASE NO.:
	DEBTOR'S REQUEST TO <u>ACTIVATE</u> ELECTRONIC NOTICING (DeBN)

Debtor Electronic Bankruptcy Noticing (DeBN) is a voluntary program that enables a debtor to receive by email the orders and court-generated notices normally sent by U.S. mail to a mailing address. **A debtor must complete and file this form with the court to activate a DeBN account. Joint debtors must each complete and file a separate form.**

ACTIVATION REQUEST

☐ Pursuant to Federal Rule of Bankruptcy Procedure 9036, I request that the court deliver orders and court-generated notices to my email address rather than by U.S. mail to my mailing address.

DEBTOR'S NAME AND EMAIL ADDRESS

My name is:

My email address is: (*CAPITAL letters only*)																										
Confirm email address: (*CAPITAL letters only*)																										

Select one:

☐ I am the Debtor in this bankruptcy case

☐ The Debtor in this bankruptcy case is a corporation, partnership, or other legal entity, and I am the authorized representative

DEBTOR'S SIGNATURE

1. I understand that **my request is limited** to the email delivery of only orders and court-generated notices that are filed by the U.S. Bankruptcy Court. Documents filed by a bankruptcy trustee, creditors, and other parties that require service upon me must continue to be served by U.S. mail or in person as required by court rules.
2. I understand that by requesting email notification, the court may establish my DeBN account and deliver to me, by email, documents filed by the court **in any current or future case** from any bankruptcy court in which I am listed with the same name and mailing address, including cases in which I am a creditor, plaintiff or defendant.
3. I understand that I will be assigned a DeBN account number, and **my DeBN account will be activated only after I**:
   a. Complete, sign, and file this "*Debtor's Request to Activate Electronic Noticing (DeBN)*" form; and
   b. Verify that I received the confirmation email sent to my email address.
4. I understand that my DeBN account will be deactivated by the court if an email is returned undelivered or "bounced-back", and the court will instead deliver orders and court-generated notices by U.S. mail to my mailing address.

I have read and understand the requirements set forth above and I agree to the terms and conditions of the Debtor Electronic Bankruptcy Noticing (DeBN) program. ***I request delivery of orders and court-generated notices to my email address indicated above rather than to my mailing address.***

Date: Signature: