

**United States Bankruptcy Court  
Middle District of Louisiana**

707 Florida Street, Room 119  
Baton Rouge, Louisiana 70801

Joseph S. Guercio III  
Clerk of Court

Telephone: (225) 346-3333  
Facsimile: (225) 346-3334

March 26, 2021

**Pandemic (COVID-19) Filing Instructions for those NOT represented by an attorney.**

**(pro se filers only)**

Presently the United States Bankruptcy Court clerk's office is allowing in-person filings. Masks are required to enter the building.

If you have been denied entrance to the clerk's office due to COVID-19 related symptoms, please call:

**(225) 346-3333**

If your filing is not an emergency, you may mail filing to:

United States Bankruptcy Clerks Office  
Middle District of Louisiana  
707 Florida Street, Room 119  
Baton Rouge, LA 70801

**You may also email your filing to: [intake@lamb.uscourts.gov](mailto:intake@lamb.uscourts.gov)**

If your filing requires a fee, please include the amount required in the form of Money Order or Cashier's Check made payable to: U.S. Bankruptcy Court. This office does not except personal checks from debtors.

The list of fees can be found at the following site: <https://www.lamb.uscourts.gov/schedule-fees>.

**If you have a hearing scheduled, please contact chambers as soon as possible at (225) 346-3335.**

For more information on this temporary measure, please find updates on the court's website at <https://www.lamb.uscourts.gov/>.

Additional information may be found at <https://www.lamb.uscourts.gov/filing-without-attorney>

## **Phone Directory**

### **Bankruptcy Clerk of Court's Office**

Main number: 346-3333

### **Bankruptcy Judge Chambers**

Main number: 346-3335

### **Annette Crawford, Chapter 13 Trustee**

Main number: 928-2531

### **Samera Abide, Chapter 7 Trustee**

Main number: 923-1404

### **Dwayne Murray, Chapter 7 Trustee**

Main number: 925-1110

### **Martin Schott, Chapter 7 Trustee**

Main number: 928-9292

### **Southeast Legal Services**

Main number: 844-244-7871