

**UNITED STATES BANKRUPTCY COURT
MIDDLE DISTRICT OF LOUISIANA**

In re:	CASE NO.:
Debtor(s).	DEBTOR'S REQUEST TO <u>UPDATE</u> ELECTRONIC NOTICING (DeBN)

Debtor Electronic Bankruptcy Noticing (DeBN) is a voluntary program that enables a debtor to receive by email the orders and court-generated notices normally sent by U.S. mail to a mailing address. **To update an email address on an existing DeBN account, or to reactivate a DeBN account, a debtor must complete and file this form with the court.**

UPDATE REQUEST

- Update my email address** to the new email address indicated below. I have an active DeBN account.
- Reactivate my DeBN account.** My DeBN account was deactivated at my request, or was deactivated by the court due to an email delivery failure. My current email address is indicated below.

DEBTOR'S NAME AND EMAIL ADDRESS

My name is:

My email address is:
(CAPITAL letters only)

Confirm email address:
(CAPITAL letters only)

My DeBN account number is (located in the subject line of all DeBN emails):

Select one:

- I am the Debtor in this bankruptcy case
- The Debtor in this bankruptcy case is a corporation, partnership, or other legal entity, and I am the authorized representative

DEBTOR'S SIGNATURE

1. I understand that **my request is limited** to the email delivery of only court orders and court-generated notices that are filed by the U.S. Bankruptcy Court.
2. I understand that the court will deliver to me by email documents filed by the court in **any current or future case** from any bankruptcy court in which I am listed with the same name and address, including cases in which I am a creditor, plaintiff or defendant.
3. I understand that **my DeBN account will be activated only after I verify** that I received the confirmation email sent to my email address.
4. I understand that **my DeBN account will be deactivated** by the court if an email is returned undelivered or "bounced-back", and the court will instead deliver court orders and court-generated notices by U.S. mail to my mailing address.

*I have read and understand the requirements set forth above and I agree to the terms and conditions of the Debtor Electronic Bankruptcy Noticing (DeBN) program. **I request delivery of orders and court-generated notices to my email address indicated above rather than to my mailing address.***

Date:

Signature:

