

FILING THE DEBTOR'S CERTIFICATION OF POST-PETITION INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT

Your PDF should consist of the following:

The Debtor's Certification of Post-Petition Instructional Course Concerning Personal Financial Management - Form B23

****NOTE****

The Debtor's Certification of Post-Petition Instructional Course Concerning Personal Financial Management - Form B23, must be filed to receive a discharge.

The Debtor's Certification of Post-Petition Instructional Course Concerning Personal Financial Management - Form B23, is to be filed alone. **DO NOT** include it with any other filings.

Deadlines for filing this certificate depend on the chapter.

- **Chapter 7** : Must be filed within 45 days of the first meeting of creditors date.
- **Chapter 13 or 11** : Must be filed no later than the last payment made under the plan or the filing of a motion for entry of discharge.

If filing a joint Chapter 7 case, both debtors must complete the financial management course and both must sign Form 23.

If the Debtor's Certification of Post-Petition Instructional Course Concerning Personal Financial Management - Form B23 is not filed, the court will issue a Notice of Deficiency for Financial Management.

The deficiency notice will require that the Debtor's Certification of Post-Petition Instructional Course Concerning Personal Financial Management - Form B23 be filed within 15 days. If not timely filed, the case will be closed without the entry of discharge.

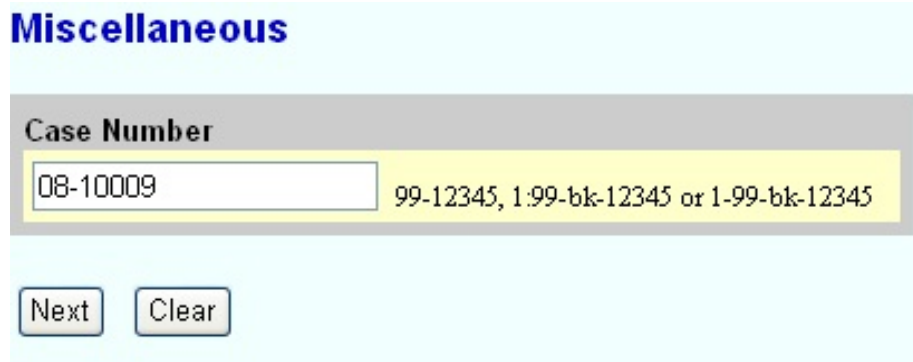
A list of approved credit counseling agencies is posted on the following website addresses :
www.lamb.uscourts.gov or www.usdoj.gov/ust/eo/bapcpa/index.htm

If you have any questions, please contact the bankruptcy court.

Once logged into CM/ECF, click **Bankruptcy** on the blue bar.

Below Bankruptcy Events, click **Other**.

Miscellaneous screen. Enter the bankruptcy case number.



Miscellaneous

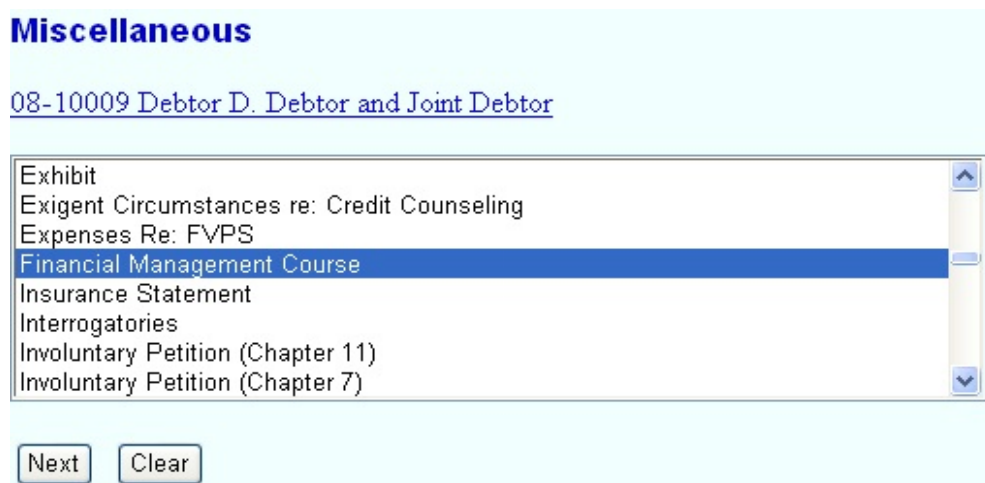
Case Number

08-10009 99-12345, 1:99-bk-12345 or 1-99-bk-12345

Next Clear

Click **Next**

Select **Financial Management Course** from the list.



Miscellaneous

08-10009 Debtor D. Debtor and Joint Debtor

Exhibit
Exigent Circumstances re: Credit Counseling
Expenses Re: FVPS
Financial Management Course
Insurance Statement
Interrogatories
Involuntary Petition (Chapter 11)
Involuntary Petition (Chapter 7)

Next Clear

Click **Next**

You will see a box to check if **joint filing with other attorney(s)**. If not filing with other attorney(s), do not check the box.

Click **Next**

Select Party screen.

Select the Debtor(s).

Miscellaneous:

08-10009 Debtor D. Debtor and Joint Debtor

Select the Party:

Debtor, Debtor D. [Debtor]
Debtor, Joint [Debtor]
U. S. Trustee, [U.S. Trustee]

[Add/Create New Party](#)

Next

Clear

Click **Next**

Browse screen. This is where you will attach your PDF to the filing.

Miscellaneous:

08-10009 Debtor D. Debtor and Joint Debtor

Select the **pdf** document (for example: C:\199cv501-21.pdf).

Filename

	Browse...
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Attachments to Document: ☒ No ☐ Yes

Next

Clear

Click **Browse**

Select the PDF that relates to the filing.

Click **Open** or double click on the file name.

Click Next

Docket Text: Modify as Appropriate screen. You should not have to make any modifications.

Miscellaneous:

[08-10009 Debtor D. Debtor and Joint Debtor](#)

Docket Text: Modify as Appropriate.

Financial Management Course Certificate Filed Filed by Perry
Mason on behalf of Debtor D. Debtor , Joint Debtor . (Mason, Perry)

Next

Clear

Docket Text: Final Text screen. Review this screen for errors. If you have any questions, contact the court.

Miscellaneous:

[08-10009 Debtor D. Debtor and Joint Debtor](#)

Docket Text: Final Text

Financial Management Course Certificate Filed Filed by Perry Mason on behalf of
Debtor D. Debtor, Joint Debtor. (Mason, Perry)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Next

Clear

Click Next

Confirmation/Electronic File Stamp screen. This confirms the filing has been completed. It contains the case number, case name, document number, date and time of filing.

Print this screen for your records